



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SRIKISHAN SARDA COLLEGE
Name of the head of the Institution		AMALENDU BHATTACHARJEE
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03844222409
Mobile no.		9531154182
Registered Email		sscollege@sscollegehkd.ac.in
Alternate Email		iqac@sscollegehkd.ac.in
Address		College Road Ward No : 13
City/Town		Hailakandi
State/UT		Assam
Pincode		788151
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DEBADUTTA CHAKRAVARTY
Phone no/Alternate Phone no.	03844222409
Mobile no.	9435379574
Registered Email	sscollege@sscollegehkd.ac.in
Alternate Email	iqac@sscollegehkd.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.sscollegehkd.ac.in/NAAC/AQAR/AQAR%202018-19.pdf
4. Whether Academic Calendar prepared during the year	No

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	78.00	2004	04-Nov-2004	04-Nov-2009
2	A	3.12	2011	30-Nov-2011	29-Nov-2016

6. Date of Establishment of IQAC	31-Mar-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular IQAC Meetings	24-Dec-2019 01	11
Regular IQAC Meetings	06-Jan-2020 01	29
Regular IQAC Meetings	21-Mar-2020	5

	01	
Feedback from all stake holders	06-May-2020 01	97
Regular IQAC Meetings	12-Jun-2019 01	17
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
S.S. College Department of Physics	Science Popular Lecture	ASTEC	2020 01	15000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The college adopted a village in Sirispur Gaon Panchayat and thereby widened the scope of community service vide Governing Body Meeting, Resolution No 20 Dated 27012022. The college commissioned its campus wifi zone under the financial support from RUSA, Assam. The college also established the digital library under financial support from Chief Ministers Special fund

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Networking the whole campus and declaring the campus as Wi-Fi zone	With the help of the RUSA fund the networking of the whole campus was completed and Wi-Fi zone was declared.
Updating online Teaching-learning process	The online portal of the institution was activated for uploading lectures for the students. Online classes also taken by the faculty members with the help of Google Class Room and Google Meet.
Upgrading the infrastructure of the institution	The college with the help of RUSA fund and its own Development fund took all steps for upgrading the institution with Digital Class rooms and providing more RCC buildings in place of Assam Type Buildings. The works for all these upgradation has been started.
Sensitizing students to the outburst of Covid-19 pandemic condition and maintaining cleanliness of the institution	The Principal along with the teachers remained vigilant although the year (Except Pandemic Closed Day) for creating awareness among the students regarding wearing of Mass, maintain distance from one another, washing hands frequently etc. The college authority also cleaned the institution time and again with the help of the District Administration.
Extending community service	The college under the initiative of the IQAC extended medical and legal aid to the people of the Adopted village
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Governing Body, S. S. College, Hailakandi	27-Jan-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
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Date of Submission	30-Jun-2020
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17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

S.S. College, Hailakandi has the following mechanism for well planned curriculum delivery : A. At the very outset of the academic session, departmental meetings are held in every department and classes along with syllabi based topics are distributed among the departmental teachers. B. The Central Routine of the college has been well constructed by the Routine Committee before the starting of the new session. C. The departmental routines are placed before the Principal for Cross Examination and regularity of the class. D. Teachers take their classes as per syllabi and topics and distributed source materials of their lecture. E. Classes are held under the strict supervision of the administration F. The Central Library of the college is very rich. It is the pivot upon which the whole process of teaching learning rested. The Central Library has open access for the students though every department has its departmental library for the benefit of the students. The students have free access to more than 9000 journals through DELCON consortium, Assam University, Silchar. G. The college Library has also Inflibnet facility for the students and teachers H. Various class room teaching methods are practised by the teachers for effective delivery of curriculum: 1. ICT based teaching-learning method 2. Distribution of source material (printed) by the teachers 3. Group discussion among the students in classroom 4. Departmental seminars are organised for students' presentation of papers. 5. Use of various software related to teaching learning 6. Use of scientific models and charts by the science teachers 7. Adequate instrumentation facility has been provided to the science students for their practical classes 8. Field works, Project works and Educational tours are regularly organised by the institution in consultation with the administration 9. Seminars, Frontier Lectures, Workshops etc. Are organised by the institution for the benefit of the teachers and the students and exploring the new horizon of studies. 10. Regular Class Test, Mid-Term Unit Test, Assessment in practical classes, Viva-voce are done. Apart from these need based Tutorial Classes are taken by the teachers for the benefit of the slow learners.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	ZOOLOGY HONOURS	20
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>A. The student feedbacks are collected by the IQAC from the 6th Semester students at the time of their last examination in a random process. Feedback is received and discussed during Teachers Council Meeting. B. Teachers feedback has been collected by the administration from almost every Teachers Council Meeting and analysed in the Governing Body Meeting for the solutions of the problems and suggestions of the teachers C. As the Teachers Council has been constituted with all teaching non-teaching members of the institution so their feedbacks also been collected in the same way and their problems have been redressed. D. Alumni suggestions have been collected frequently and the principal raised their suggestions in the GB meeting and actions have been taken accordingly Last but not least is the Parent - Teacher Meet where from parents and guardians feedbacks are collected for placing before the Governing Body.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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BA	Arts	400	412	357
BSc	Science	250	243	193
BCom	Commcerce	200	108	99
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1671	0	43	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
49	41	4	2	2	7

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes! Students mentoring system is available in the institution. Various efforts have been taken to make learning more students centric. The learning is made more participating and problem solving by organizing activities like Group discussion, Field survey/visit, Seminars, Debate, Project writing, Hands on Training etc. Several departments take ICT enabled classes to make learning more interesting and interactive. To enhance the learning experience of the students the college undertakes the method of mentoring students with a view to minimizing drop-outs through personal counselling. The faculty members used to sit together at least once a fortnight to find out the problems relating to teaching learning and solving the same. The faculty members take care of the slow learners and advance learners very effectively and even asked the students to share their mail address and Whatsapp for establishing personal relationship with the students so that the students have no need to face any awkward situation even in his personal life.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1671	43	1 : 39

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
50	43	7	0	22

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from	Designation	Name of the award, fellowship, received from
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	state level, national level, international level		Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	Semester	19/10/2020	19/11/2020
BSc	BSc	Semester	19/10/2020	19/11/2020
BCom	BCom	Semester	19/10/2020	19/11/2020
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Apart from the Unit Test, the college introduced class test, general discussion over the topic, group discussion, internal seminar for better performance of the students in the final examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college clings to the academic calendar for continuous Internal Evaluation Systems as per the guidelines of the affiliating university. The academic calendar includes information regarding the commencement of the examinations, schedule of Unit Tests, Internal Examinations etc It also specifies the dates of Unit Tests as proposed by the university for both Odd Even Semesters. But in case of necessity, the university reserves the right of changing the dates of examinations. These changes are communicated to the students well ahead of their examinations. The faculty members are responsible for preparing their teaching materials as per syllabus and academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.sscollegehkd.ac.in//NAAC/Criteria%20Document/2.6.1/201920.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Arts	288	173	60.06
B.Sc.	BSc	SCIENCE	191	137	71.72
BCom	BCom	COMMERCE	22	10	45.40
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
<i>No file uploaded.</i>					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<i>International</i>	<i>Botany</i>	<i>1</i>	<i>7.1</i>
<i>International</i>	<i>Philosophy</i>	<i>3</i>	<i>Nil</i>
<i>No file uploaded.</i>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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Philosophy	9
Bengali	4
English	4
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
The endangered Ganges river dolphin heads towards local extinction in the Barak river system of Assam, India: A plea for conservation	Himabrata Chakravarty	Mammalian Biology	2019	6	Srikishan Sarda College	6
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
The endangered Ganges river dolphin heads towards local extinction in the Barak river system of Assam, India: A plea for conservation	Himabrata Chakravarty	Mammalian Biology	2019	1	6	Srikishan Sarda College
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	7	0	0
Presented papers	2	0	0	0
Resource persons	0	0	0	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
National Children Science Congress	ASTEC Assam Science Society	4	54
Children Congress	ASTEC Assam Science Society	1	58
Women Empowerment (Matri Bandana)	S.S. College MSK , Hailakandi	1	200
Observation of Road Safety Day	S.S. College DTO , Hailakandi	1	70
Observance of International Environment Day	S.S. College, Science Society NSS Assam Science Society	12	53
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
26th January	NSS NCC	Parade and Cultural	5	71
15th August	NCC NSS	Parade and Cultural Programme	5	79
Fit India Movement	NSS	Youth Motivation	2	58

Matri Bandhan Divas	NSS	Women Empowerment Programme	2	61
Mohila Shakti Kendra	Women cell NSS	Discussion on women empowerment	10	68
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1185213	1185213

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
ExaLib	Partially	2.10.97	2005

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22049	2847135	0	0	22049	2847135
Reference Books	1798	518323	0	0	1798	518323
e-Books	3135000	5900	0	0	3135000	5900
Journals	18	16373	0	0	18	16373
e-Journals	6000	0	0	0	6000	0
Digital Database	1	13570	0	0	1	13570
CD & Video	36	1000	Null	Null	36	1000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	115	2	1	1	0	2	6	8	0
Added	0	0	0	0	0	0	6	0	0
Total	115	2	1	1	0	2	12	8	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
600000	530212	7000000	6683407

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The physical, academic and support facilities are maintained through various committees like Construction committee, Purchase committee and Library committee formed with the members of the faculty and the office. The construction committee looks after the preparation of planned estimate of different infrastructural grants of RUSA, UGC and execution of the works, repairing works and maintenance of building like classrooms, Sports complex, boundary walls etc. However, all the purchase relating to construction or office work or maintenance of computers etc. have been done under strict supervision of the purchase committee. The committee looks after the call of tenders, preparation of CS, acceptance of bidders and then making necessary purchase. The President of the Governing body is also the member of the purchase committee and the construction committee and everything is done with utmost care. The college also submits utilization to the respective funding agencies on time. In this process the college maintains the transparency and the sanctity of the institution.

<http://sscollegehkd.ac.in/NAAC/Criteria%20Document/2016-17/442.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Post metric Minority Scholarship	148	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Finishing School	01/08/2018	40	RUSA, Assam

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	3	BA	Bengali	Assam University, Silchar	MA
2020	1	BA	Economics	Assam University	MA
2020	4	BA	English	Assam University, Gauhati University	MA
2020	4	BA	Persian	Aligarh Muslim University	MA
2020	5	BSc	Chemistry	Assam University, Gauhati University	MSc
2020	5	BSc	Botany	Assam University, Gauhati University	MSc

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Social Meet	Institution	491

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Council has been working round the year for the betterment of the students. They are involved with the academic and administrative activities of the college in several ways: A. Organising Fresher's welcome for the entry level students B. Organising Social Meet(Cultural) in the institution C. Organising Social Meet(Sports) in the institution D. Organising College 'Safai Abhijan' E. Organising Id Festival F. Organising Saraswati Puja G. Published their own magazine PARIKRAMA H. Organising Teachers' Day (5th September) centrally in the college I. The students Union involved themselves in other college affairs like celebration of Rabindra Jayanti, Baishe Sraban, Birth Day of Mahatma Gandhi, Sanskrit Divas, Foundation Day Celebration, Observance of Mther Language Day, Inter College Competition etc. OTHER ACTIVITIES: A. Providing list of Financial Backward Students for providing College Aid B. The Council has its representative in the Steering Committee of the IQAC to monitor the development of the college work closely. C. The Council has its representative in the Construction Committee of the Institution to look after the construction work of the college. D. Students Council has its representative in the Anti Raging Committee of the college. The Council has its representative even in the RUSA Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has different statutory Sub-committees comprising of representatives from the stakeholders of the institution for the smooth and fair functioning of the administrative works. The IQAC has different Sub-committees for coordinating academic and administrative activities of the college and implementing the decisions of the Governing Body of the college

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	<ul style="list-style-type: none">• Wide access to internet facility to inculcate online learning materials• Wide access to ICT for better teaching-learning• Wide range of e-journals and e-resources for carrying out project works• Learning through Field work, Industry visit• Learning through Seminars/ Workshops and arrangement of Frontier lectures by the eminent scholars
Examination and Evaluation	All traditional examinations are taken and examinations papers are evaluated by the teachers.
Curriculum Development	Curriculums are developed through: <ul style="list-style-type: none">• Field visit/ Project work• Submission of papers on the basis of the field visits/Project works• Membership in Board of Under Graduate Studies of affiliating University• Membership in Board of Post Graduate Studies of affiliating University• School Board members
Research and Development	<ul style="list-style-type: none">(i) Established Research Publication Cell for Research Development.(ii) Leave sanctioned for IPP Examination.(iii) Research and Development -<ul style="list-style-type: none">• Encouraged to publish Research Papers.• The college has Research Publication Cell• The college publishes one Peer Reviewed Research Journal- PURSUIT• The college motivates the teaching faculty for pursuing MRP/Minor Research

Project and for publishing Research papers in referred journals with high impact factor. • The college encourages teachers to explores all funding agencies(ICSSR/DBT/UGC/DST/ IUCAA etc.) for arranging seminars/ Workshops etc and submission of papers in different seminars/ workshops etc • Exhibits the publication of research work of the faculty in the college library for encouraging other teachers • Encouraging the faculty to finish PhD • Encouraging the faculty to submit paper in the International Seminar/Workshops

Library, ICT and Physical Infrastructure / Instrumentation

i) Online e Journals subscribed under NLIST Inlibnet/DELCON (AU) • Provision for Wi-fi facility within the campus , especially in the Central Library for effective learning • Provision for access to e-journals • Provision of ICT in the library for better search of resource materials by the teachers and the students • Procurement of more equipments , teaching Aids and Books • Procurement of Laptops for all the teachers under the scheme of the UGC • Provision for construction of class rooms • Provision for establishing Digital Library under the Scheme of RUSA • Provision for establishment of a Language Laboratory under Equity scheme • Provision for establishment of Digital classrooms • Provision for establishing ICT based Departments

Human Resource Management

(i) Initiative has been taken for developing Human Resource Management system. • Encouraging the faculty members to participate in Refresher and Orientation Courses • Arrangements of Soft Skill Development Programmes for the non-teaching staff by the college Computer centre • Disaster Management Programme organised by the institution along with Disaster Management cell of the Govt • Self Appraisal of the Teachers • Maintenance of Grievance Redressal Cell, Anti-Ragging Cell, Sexual Harassment Cell • The Health Cell of the IQAC facilitate the 'Rapid Health Service' to the needy students and the teachers and executing Blood Donation Camp every year in the institution

Industry Interaction / Collaboration

• Industry interaction /collaboration is made as per course necessity. College maintains regular interaction with a number of Industry Houses like

	Khan Fish Farming ,Nilambazar, Pratyaksha Agro-tech Pvt. Ltd, Duarbond, Monobina Industry Udyog Kuthir, Hailakandi
Admission of Students	<ul style="list-style-type: none"> • Admission is made on the basis of Government norms ? The Roster System is maintained strictly throughout the process of admission

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Information are disseminated through web notice board
Administration	<ul style="list-style-type: none"> • Display of the Notice through Display Board both for the students and the teachers • Regular exercise of e-tendering through college web portal • Regular exercise of PFMS portal to upload expenditure related to Govt. Fund • Initiative taken to start Barcode system in the library
Finance and Accounts	<ul style="list-style-type: none"> • Fully Computerised • Maintenance of the college account through Self Made Software • Reception of salary through Bank
Student Admission and Support	<ul style="list-style-type: none"> • Planned to implement CBCS by the affiliated university • Student Database manually maintained
Examination	Online systems of submission of examination fees, forms etc. started by the institution. Examination related information are disseminated to the students through web portal and bulk SMS.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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No Data Entered/Not Applicable !!!

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programmes	2	05/08/2019	10/08/2019	5
Faculty Development Programmes	1	12/06/2020	18/06/2020	7
Faculty Development Programmes	1	08/06/2020	14/06/2020	7
Faculty Development Programmes	1	22/06/2020	28/06/2020	7
Faculty Development Programmes	3	18/06/2020	24/06/2020	7
Faculty Development Programmes	2	24/06/2020	30/06/2020	7
Refresher Course	1	12/07/2019	25/07/2019	14
Short Term Course	1	15/11/2020	21/11/2020	7
Faculty Development Programmes	1	01/07/2019	13/07/2019	14
Faculty Development Programmes	1	04/06/2020	05/06/2020	2

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GSLI Cooperative (Teaching)	GSLI Cooperative (Non-teaching)	Students Aid Fund/ Accidental Insurance

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Audit of the college is conducted by the Government and the Internal Audit has been conducted by the internal auditor Mr. Prasenjit Bhattacharjee

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	IQAC
Administrative	No	Null	Yes	Governing Body, S. S. College, Hailakandi

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Provided valuable suggestions by the parents • Departmental HODs are requested to establish personal relation with the students for better teaching-learning. • Selected/Elected Guardian representatives from the parent/guardians to the Governing Body(Highest Body) for ventilating the desire of the society and participating in the academic and administrative activities.

6.5.3 – Development programmes for support staff (at least three)

1. Initiatives taken for computer training to support staff 2. Computers provided for the support staff 3. The examination section of the office was strengthened

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. More computers are purchased for providing better teaching - learning 2. Establishment of Staff Academy 3. Establishment of Language Laboratory

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	TEACHING LEARNING	22/01/2020	22/01/2020	28/01/2020	37

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Student Volunteer Training under Mohila Shakti Kendra, Hailakandi	28/01/2020	29/01/2020	100	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Renewable energy sources: 100kW Power required: 40KW Fulfilled by the renewable energy: 18 KW

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	35
Scribes for examination	Yes	25
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	22/08/2019	1	Road Safety	Safety	45

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus/ Academic Diary for students	20/05/2019	A code of conduct for students is illustrated in the Prospectus which should be obliged by the students. Provision of punishment is also included for those not obeying the code of conduct
A handbook containing Code of conduct for other stakeholders	19/08/2019	A code of conduct for all stakeholders other than students is illustrated in the document which should be obliged by the stakeholders. Provision of punishment is also included for those not obeying the code of conduct

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Live Telecast of Launching of 'FIT India Movement' by Prime Minister	29/08/2019	29/08/2019	93
Matri Bandana Saptaha	05/12/2019	11/12/2019	63
National Youth Day	12/01/2020	12/01/2020	26

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

100 KW Solar Plant
Use of Organic Fertilizer
Use of LED Lights
Plantation of Trees
No use of fuelled machine/automobile

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I Waste Management: The college has its own waste Management system which is a best practice of this college. It follows: Harmful chemical wastes from the Chemistry Laboratory are drained out from its source point to the backside of the college and then again the chemical wastes are allowed to

move to the Municipality waste management point and thus saved the atmosphere of the college from coming in contact with these chemicals. For other waste materials, the college has several waste boxes from which waste materials are regularly collected by the Municipality, Hailakndi. All E-wastes are collected in a store room and then sold out after every 2/3 years. Best Practice II Anti-Ragging: The college has its Anti-ragging cell which is very active along with Discipline Grievance cell, Women cell and Anti-sexual Harassment cell. There is not a single instance of ragging in the institution since long. In this regard, the college is an example to the other Institutions of this district.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.sscollegehkd.ac.in//NAAC/Criteria%20Document/7.2/7.21920.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

We perceive and believe that the student life is not all about academics, games and funs. It is also about the way to learn to interact with the people on society, environment, gender issues and inequalities in the society. The institution used to provide opportunity to the students to interact with and contribute to make the society a better place of living. In line with the vision and mission of the institution, the college with its students power working for the socio-economic development of the society and disseminating knowledge and information (Government/Non-government) to the society. This type of activities makes the students community more responsible. The NSS, NCC, Women Cell all contribute their time and space for the service to community with a view to reach to the society in particular where we have our root.

Provide the weblink of the institution

<http://www.sscollegehkd.ac.in//NAAC/Criteria%20Document/7.3/dis1920.pdf>

8.Future Plans of Actions for Next Academic Year

The institution has developed some future plan of action like: A. To conduct seminar workshops B. To complete the work of the Language Laboratory C. To develop the infrastructure of the institution D. To raise the infrastructure of the Digital Library E. To encourage faculty members for Minor Major Research Projects